Landesarchiv Berlin

Eichborndamm 115-121
13403 Berlin

www.landesarchiv-berlin.de
info@landesarchiv.berlin.de
Telefon +49 (0)30 90 264-153
Telefax +49 (0)30 90 264-201

INFORMATION FROM THE HISTORICAL BERLIN RESIDENTS' REGISTRATION FILES (EMK)

Please read these instructions carefully! You save yourself unnecessary fee payments! You can find further information at *https://landesarchiv-berlin.de/die-einwohnermeldekartei-von-berlin.*

For information on persons, the old Berlin residents' register from 1875 to around 1960 is available in the Berlin State Archive. In general, persons who were deregistered from Berlin (West) up to 31 December 1960 (due to move or death) are registered in the register. For Berlin (East) the cut-off date is 1949.

Please note that the card index is no longer complete for the period up to 1945 due to losses caused by the Second World War.

So far, hardly any persons with a year of birth before 1850 have been found.

Subsequent registration documents, including those of persons born before 1960 and still living in West Berlin after 1960, can gene-rally be found at the Landesamt für Bürger- und Ordnungsangelegenheiten (LABO), Abteilung II - Einwohnerwesen, Friedrichstraße 219, 10958 Berlin. Further information is available at *https://www.berlin.de/labo/buergerdienste/zentrale-einwohnerangelegen-heiten/meldeangelegenheiten/dienstleistungen/service.234253.php/dienstleistung/120732/*

The file is arranged according to the names of persons (A-Z). **Addresses or years are not search criteria.** They only serve comparative purposes if a registration file could be identified.

A search in the registration file can be carried out if

- **Name**, for wives additionally the maiden name
- **First name** or call sign (underline call sign)
- **Date of birth**
- **Profession**

can be specified.

- **As a rule,** wives can only be searched using the husband's data.
- For the search for minors (up to the age of 21) the details of both parents are required.

civil status registers (such as birth, marriage and death certificates) cannot be created from the registration file. It can only be attempted to find out the competent Berlin registry office where the event was registered. Further information can be found at *https://landesarchiv-berlin.de/personenstandsunterlagen-im-landesarchiv-online-recherchieren-und-bestellen.*

The use of the residents' register is always subject to a fee. The administrative fee is 30.00 € per searched person in case of a positive search result and 10.00 € per searched person in case of a negative search result. Further information is available at *https://landesarchiv-berlin.de/wp-content/uploads/2019/11/LArchGebV-2019.pdf.*

You will find a research request on the next page.

Stand 04/2025

Landesarchiv Berlin

RESEARCH REQUEST RESIDENTS´ REGISTRATION FILES (EMK)

Please fill out the application form completely and legibly and check all that apply.

1. Personal details

surname: .....

first name: .....

street: ..... no: .....

post code: ..... city: .....

telephone number/e-mail adress: .....

Name and address of the person placing the order or billing address and, if applicable, business reference:

.....

.....

2. I would like to have a research to be carried out in the EMK. I am prepared to pay the costs per person inquired about.

surname, first name	maiden name	date of birth	profession

3. I would like a notarization ☐ yes ☐ no

I am prepared to pay the costs of 6.00 € per notarization.
(Further information can be found at https://landesarchiv-berlin.de/formulare/LArchGebV-2019.pdf).

place and date: ..... signature: .....

Send search request by e-mail to info@landesarchiv.berlin.de SEND